

HAUGHTON PARISH COUNCIL

Minutes of the meeting held on Monday 27th April 2015 at 9.45pm

Present: Cllr M Allen, in the Chair Cllr D Warbrick Cllr M Little
 Cllr G Anslow Cllr B Stamp Cllr I Sunley
 Cllr I Forrester Jayne Cooper, Clerk

1	<p>To receive apologies and record absences</p> <p>All Cllrs present</p>																																								
2	<p>To receive any Declarations of Interest</p> <p>None received</p>																																								
3	<p>To receive and confirm the minutes of the meeting held on 23rd March</p> <p>The minutes were proposed, seconded and approved as a true and accurate record.</p>																																								
4	<p>To consider any planning matters including planning decisions and notifications of appeals</p> <p>One application had been received and details previously circulated to councillors.</p> <p>The application, the erection of new store for storage of separated digestible fibre from existing anaerobic digestion plans at Lower Reule Farm, was reviewed. There were no objections. The Clerk to respond to Staffordshire County Council.</p>	Clerk																																							
5	<p>To discuss matters of finance</p> <p>The Clerk presented accounts for approval</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">J Cooper</td> <td style="width: 20%; text-align: right;">£293.00</td> <td style="width: 50%;">April salary</td> </tr> <tr> <td>JWH</td> <td style="text-align: right;">£644.00</td> <td>Grass cutting</td> </tr> <tr> <td>R Mathews</td> <td style="text-align: right;">£64.00</td> <td>April salary</td> </tr> <tr> <td>R Mathews</td> <td style="text-align: right;">£14.39</td> <td>Repairs to play equipment</td> </tr> <tr> <td>Village Hall</td> <td style="text-align: right;">£71.00</td> <td>Hire of hall</td> </tr> <tr> <td>JRB Enterprise</td> <td style="text-align: right;">£101.40</td> <td>Gloves</td> </tr> <tr> <td>P Skelson</td> <td style="text-align: right;">£74.39</td> <td>Village projects</td> </tr> <tr> <td>P Yeomans</td> <td style="text-align: right;">£281.98</td> <td>Refurbishment of noticeboard</td> </tr> <tr> <td>SPCA</td> <td style="text-align: right;">£293.00</td> <td>Annual subscription</td> </tr> <tr> <td>Community Council Staffs</td> <td style="text-align: right;">£25.00</td> <td>Annual subscription</td> </tr> <tr> <td>I Sunley</td> <td style="text-align: right;">£487.90</td> <td>IT equipment for Clerk</td> </tr> <tr> <td>St Giles primary school</td> <td style="text-align: right;">£75.00</td> <td>BKV expenses</td> </tr> <tr> <td>P Lawrence</td> <td style="text-align: right;">£49.98</td> <td>BKV expenses</td> </tr> </table> <p>The financial statement for the month of April would be circulated to cllrs once the Clerk had updated records following the transfer of all files from the former Clerk.</p>	J Cooper	£293.00	April salary	JWH	£644.00	Grass cutting	R Mathews	£64.00	April salary	R Mathews	£14.39	Repairs to play equipment	Village Hall	£71.00	Hire of hall	JRB Enterprise	£101.40	Gloves	P Skelson	£74.39	Village projects	P Yeomans	£281.98	Refurbishment of noticeboard	SPCA	£293.00	Annual subscription	Community Council Staffs	£25.00	Annual subscription	I Sunley	£487.90	IT equipment for Clerk	St Giles primary school	£75.00	BKV expenses	P Lawrence	£49.98	BKV expenses	
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	<p>b) Reports from outside bodies:</p> <p>Village Hall The AGM was held on Monday 20th April at which a series of reports had been received</p> <p>Alimore Green and Dale Common Grazing rights had been given to Mr B Parker of Houghton Villa Farm and £100 annual rent had been received.</p> <p>School Governor As Cllr Little would be standing down as a parish councillor, he agreed to issue the Clerk with regular reports to share with parish councillors. Cllrs were asked to approve parking for school teachers on the playing field whilst construction work takes place at St Giles Primary School from 1st June to 1st September. This was discussed and a vote taken with the majority of cllrs voting in favour of this proposal. Cllr Little to report back to school and also ensure that school teachers are aware that the parish council's insurance should not be affected in any way during this period.</p> <p>Cllr Little also informed cllrs that the first meeting of the new Academy Board Trust was held on 22nd April 2015.</p> <p>General Maintenance It was reported that the village notice board had been refurbished; arrangements for plans for the village are in hand as were the posts for the Greenway.</p> <p>Best Kept Village The Clerk to contact BT and Royal Mail and request the two post boxes and one telephone boxes are painted. Clerk to action.</p> <p>Playing Field The Clerk was asked to obtain a quotations from ROSPA to carry out an inspection of the play area.</p> <p>Highways Matters The Clerk to:</p> <ul style="list-style-type: none"> • Contact Mr M Shenton regarding the water (possibly a leak) along Woodhouse Lane that collects in Mr Shenton's garden. • To contact Severn Trent Water regarding exposed man-holes along the grass verge just outside the village (Stafford side). 	<p>Cllr Little</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
7	<p>To receive Chairman's Announcements</p> <p>The Chairman reported that he would be meeting with the Clerk to finalise her contract ready for approval at the next Council meeting. Pension arrangements would also be discussed with the Clerk and reported to the May meeting.</p> <p>It was agreed the Clerk should write to the former Clerk wishing her well on her retirement.</p>	<p>Clerk</p>

	The Chairman formally thanked the retiring councillors for their contributions during their time as parish councillor.	
8	To agree any future agenda items Cllrs to inform the Clerk of any items at least 10 days before the next meeting.	Cllrs
10	To confirm the date and time of the next meeting Tuesday 26 th May at 7.30pm in St Giles Church.	

The meeting closed at 10.50pm

Chairman..... Date.....